

Beach & Shoreline Funding Request- FY 2025-2026

Lee County Visitor & Convention Bureau

I. Project Request

1. Project Name*

Name of Project

Character Limit: 100

2. Project Type*

Select from the drop down menu below.

Choices

Beach Nourishment

Maintenance

Capital

3. Project Priority*

Agencies submitting more than one request for funding must prioritize their requests.

Choices

N/A

#1

#2

#3

#4

II. Project Summary

4. Project Summary*

One or two sentences that summarizes the request.

Character Limit: 1000

5. Project Eligibility*

Briefly describe how the project might be eligible for TDC funding based on the Beach & Shoreline Funding Program Guidelines.

Character Limit: 1500

6. Is this a new project request?*

Choices

Yes

No

7. If yes, has the organization's governing body approved this project?

Choices

Yes

No

III. Funding Request

8. Amount of funding requested*

Enter the amount of TDC funds requested for next fiscal year. (October 1, 2025-September 30, 2026) *This amount should match the total from column B of the Project Budget Form.

Character Limit: 200

9. Previous Funding*

If this project has received TDC funding in the past, please list the fiscal year (s) and amount. If not applicable, please write N/A.

Character Limit: 200

10. Future Funding*

Indicate anticipated future TDC funding that may be requested for this project, identifying project phases by year.

Example: FY2027 = \$xxx,xxx construction, FY2028 = \$xx,xxx monitoring.

If not applicable, write N/A.

**Future funding isn't guaranteed, and is subject to TDC/BOCC approval in the appropriate cycle.*

Character Limit: 250

IV. Request Narrative

11. Project Description*

Briefly describe your project request and include detail that supports eligibility per the guidelines (i.e. type of equipment and staff job descriptions directly related to the project)

Character Limit: 1000

12. Relationship to Beach/Shoreline*

Include a detailed description of how this project relates to **the repair, protection or enhancement of the beach or shoreline**; if this is a shoreline protection project, attach your agency's shoreline protection plan; if your project impacts a body of water, attach your water quality monitoring management plan.

You may also upload supporting documents below. If you have multiple documents combine into one file before uploading.

Character Limit: 1000 | File Size Limit: 3 MB

13. Impact on Tourism*

Describe how this project benefits the visitor experience and the positive impact on the local tourist economy.

Character Limit: 1000

14. Project Timeline/ Phase

For Beach Nourishment and Capital projects, include a project timeline. List the the phase of the project below (is the design completed and permits acquired)?

You may upload supporting documents below. If you have multiple documents combine into one file before uploading.

Character Limit: 1000 | File Size Limit: 2 MB

15. Upload preliminary drawings or completed architectural plans

File Size Limit: 6 MB

V. Budget Information

16. Budget for the Project*

UPLOAD INSTRUCTIONS

1. Click on the link to download the Project Budget form to your computer.
2. Save the worksheet to your computer.
3. All requestors are required to complete this budget form.
4. Include request for TDC funding and agency funding.
5. Upload in the file upload area below.

File Size Limit: 1 MB

17. Budget Detail Form and/or Budget Narrative*

Maintenance projects are required to utilize the Detail Budget Breakdown form.

1. Click on the link to download the Detail Budget Breakdown to your computer.
2. Complete the worksheet by listing expenses for each facility (include facility name and physical address).
3. Save the worksheet to your computer.

4. Upload in the file upload area below.

Capital projects must provide the following Budget Narrative:

- 1. A description of who will operate and maintain the facility.
- 2. The anticipated first full year of operating and maintenance costs.
- 3. The funding source for these expenses.
- 4. Indicate what phase of the project funds are being requested.

Character Limit: 2000 | File Size Limit: 2 MB

Upload additional documentation

File Size Limit: 3 MB

VI. Other Funding Sources

18. Please indicate the funding sources for this project.*

The TDC requests applicants show total investment into a project or facility. If your agency is supplementing the budget or making a request to another agency, please indicate.

Choices

- Agency Contribution
- State or Federal Funds (including FEMA)
- Other
- N/A

19. Has other funding already been approved?

Choices

- Yes
- No

20. If yes, list the source(s) and approved amount(s)

Character Limit: 200

21. If no,

If other funding has been applied for, but not yet approved, list the amount you have requested, the agency you requested funding from and the anticipated approval date:

Character Limit: 200

VII. Maps

22. Location of site*

UPLOAD INSTRUCTIONS:

1. Click on the link to download the Lee County Map to your computer.
2. Print the map.
3. Edit to show site location in Lee County.
4. Scan and upload map.

File Size Limit: 2 MB

23. Site map

Capital improvement projects= please submit a site map showing project's location within your facility and relationship to the beach and/or shoreline.

File Size Limit: 5 MB

VIII. Signature

Signature*

Enter your full name and title

Character Limit: 200

Confirmation*

By entering your signature information above and clicking "I Agree" below, you certify that the statements contained in this application are true and correct to the best of your knowledge and belief.

Choices

I Agree.

I Do Not Agree.

Application Deadline: March 7 @ 5:00pm

Click SAVE to retain in draft form for future editing - OR - Click Submit if request is complete.

Character Limit: 1

